
COUNCIL

BULLETIN

Issue Number 05/2019
Friday, 8 February 2019



Compiled, designed and produced by
Customer Services Directorate - Governance

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted	HH	Homesdale House
TBC	To be confirmed	SRR	Staff Rec Room

Other venues are shown in full.

Week One: 11 February 2019 – 17 February 2019

Monday 11 February	5.30pm	Senior Management Selection Panel		CR2
Tuesday 12 February	9.30am 7.00pm 7.30pm	Senior Management Selection Panel Epping Forest Youth Council Resources Select Committee		CR2 SRR CR1
Wednesday 13 February	7.00pm 6.30pm 7.30pm	Leisure Management Contract Partnership Board Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		HH CR1 CC
Thursday 14 February	7.00pm	Local Plan Cabinet Committee - Cancelled		CC
Friday 15 February				
Saturday 16 February				
Sunday 17 February				

Week Two: 18 February 2019 – 24 February 2019

Monday 18 February	6.00pm	Member Training - Safeguarding		CR1
Tuesday 19 February				
Wednesday 20 February	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 21 February	7.30pm	Council		CC
Friday 22 February				
Saturday 23 February				
Sunday 24 February				

Week Three: 25 February 2019 – 3 March 2019

Monday 25 February				
Tuesday 26 February	7.30pm	Overview and Scrutiny Committee		CC
Wednesday 27 February	7.00pm	Overview & Scrutiny Select Committee Framework Task & Finish Panel		CC
Thursday 28 February				
Friday 1 March				
Saturday 2 March				
Sunday 3 March				

Week Four: 4 March 2019 – 10 March 2019

Monday 4 March	7.00pm	Joint Meeting of Development Management Chairmen & Vice-Chairmen		CC
Tuesday 5 March	10.00am	Licensing Sub-Committee		CC
	7.00pm	Joint Meeting of Overview & Scrutiny Chairmen & Vice-Chairmen		CR1
Wednesday 6 March	7.00pm	Youth Council		CC
	6.30pm	Briefing – Area Plans Sub-Committee East		CR1
	7.30pm	Area Planning Sub-Committee East		CC
Thursday 7 March	7.00pm	Cabinet		CC
Friday 8 March				
Saturday 9 March				
Sunday 10 March				

PART B - GENERAL INFORMATION

1. EXTRAORDINARY COUNCIL MEETING

With the agreement of the Chairman, an additional meeting of the Council will be held at 7.30pm on 18 March 2019, to consider a planning application for the formation of off-street parking on land at Marlescroft Way, Loughton (EPF/1058/18).

(Further information: Steve Tautz ext 4180)

2. OVERVIEW & SCRUTINY SELECT COMMITTEE FRAMEWORK - REVIEW

The next meeting of the Task and Finish Panel established by the Overview and Scrutiny Committee to review the structure of the current select committee framework, will be held on 27 February 2019. If necessary, a final meeting of the Panel will be held on 14 March 2019, in order that the Panel can finalise its recommendations to be made to the Committee at its meeting on 26 April 2019.

(Further information: Steve Tautz ext 4180)

3. DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE

Please note that the meeting of the District Development Management Committee due to have been held on 27 March 2019, which was recently rescheduled for 23 April 2019, will now revert to 27 March 2019 in accordance with the adopted calendar of meetings. Apologies to members for any confusion in this regard.

(Further information: Steve Tautz ext 4180)

4. CIVIC AWARDS

Members are reminded that all replies of attendance/decline to the Civic Awards on Friday 15 March are needed by Friday 15th February 2019. Please respond either through contacting Pat Seager via email, or by returning the RSVP slip.

(Further information: Pat Seager ext 4427)

5. COMMITTEE MANAGEMENT SYSTEM

As members may have noticed, the former 'Members Home Page' facility of the previous website, has not been replicated in the architecture of the newly-launched website. However, the extranet login facility contained in the former Members Home Page remains available and can be accessed from the following link. Members may wish to save this link to their computer or mobile devices:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members should be aware that essential maintenance will be undertaken to the committee management system between 22:00 on 8 February 2019 and 00:00 on 9

February 2019. This will result in a loss of service that is expected to last no longer than 40 minutes between 22:00 and 23:00 on 8 February 2019, affect all intranet and public facing websites.

(Further information: Steve Tautz Ext 4180)

6. DISTRICT LINES ISSUE 98 (Pages 13 - 32)

Please see attached.

7. EPPING FOREST COLLEGE

As members will be aware, Epping Forest College has become part of the New City College Group, a London-based skills and education provider organisation that operates several further education colleges across eastern London. New City College has recently agreed a request of the Council that a member representative with financial experience be appointed to Board of Governors of the College, subject to successful interview in accordance with the normal practice of the College. Officers are also working with New City College to seek the establishment of a local advisory body for the Epping Forest Campus College. At its meeting on 21 February 2019 the Council will be requested to consider the appointment (subject to interview) of a member representative to the Board of Governors of New City College and the local advisory body for the Epping Forest Campus College.

(Further information: Steve Tautz ext 4180)

8. CHAIRMAN'S DIARY (Pages 33 - 34)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Moinul Choudhury Address of Premises: Kuzine, Forest Drive,
Theydon Bois Epping Essex CM16 7EX

Brief details of the natures of the application:

To vary and amend existing licence to be able to open at lunchtimes for the Sale by Retail of Alcohol Monday to Sunday 12.00 – 23.00pm

Consultation Period From: 1st February 2019 to 28th February 2019

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Officer

Kim Tuckey 01992 564034
Debbie Houghton 01992 564336

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

25th – 28th February 2019 - EPF/2499/17 – 13 -15A Alderton Hill Loughton Essex IG10 3JD - Demolition of houses at 13, 15 and 15a, Alderton Hill, and the erection of linked blocks of elderly persons apartments, with integrated care facilities (Use Class C2) with supporting amenity facilities, landscaping, 64 car spaces in undercroft parking at the rear and south side of the block, and associated ground works
** This venue for the first day of this appeal, will be at Epping Hall, Epping Town Council, St John's Road. Epping ** The follow days will be at EFDC **

14th March 2019 – 12a Alderton Close Loughton Essex IG10 3HQ - Residential redevelopment to provide 4 x 3 bed houses – Ian Ansell ext. 4481

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/0124/18 – Patience Cottage, Belchers Lane, Nazeing Essex EN9 2SA - Demolition of two residential single storey buildings and their replacement with 2 no. two storey dwellings – Dismissed

EPF/0477/18 – 61 North Street Nazeing Essex EN9 2N - Erection of detached bungalow – Dismissed

EPF/3059/17 – Landmark House (former Winston Churchill) The Broadway Loughton Essex IG10 2SP - Variation of condition 10 ' Hours of Use' on planning application EPF/2163/13 to be altered to 'The commercial uses hereby permitted shall not be open to customers/members outside the hours of 0730 to 2300 on Monday to Thursday, 0730 to 0000 (midnight) on Fridays and Saturdays and 0900 to 2300 on Sundays apart from the permitted Class A1 unit which shall not be open to customers/members outside the hours of 0700 to 2300 on Monday to Thursday, 0700 to 0000 (midnight) on Fridays and Saturdays and 0700 to 2300 on Sundays.(Demolition of Public House and garages and replacement with construction of a mixed use development, comprising retail and food and drink units (within classes A1, A3 and A4) at ground floor level and 64 residential units at upper floor levels (first to sixth floors), together with 64 car parking spaces, service yard, access and car parking)

5. Tree Preservation Orders

TPO/EPF/02/19 – 74 High Road, Buckhurst Hill, IG9 5RP – Effective from 30th January 2019

TPO/EPF/04/19 – 4 Willinghall Close, Waltham Abbey, EN9 1PW – Effective from 30th January 2019

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
	Shannon Murphy	01992 564217
Compliance Officer		

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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Agenda Item 8

Chairman's Events February/March

Date	Event	Venue	Attending
Saturday 9 February	Epping at the Movies	St John's Church, Epping	Chairman of Council
Sunday 3 March	Essex County Council Civic Service	Chelmsford Cathedral	Chairman of Council
Wednesday 6 March	High Sheriff's Awards	Hylands House, Chelmsford	Chairman of Council
Thursday 7 March	Snapping the Stiletto Auction	Epping Forest Museum	Chairman of Council
Friday 8 March	Grand Aid Celebration	Civic Offices, Epping	Chairman and Vice Chairman of Council
Friday 8 March	Rochford District Council Civic Dinner	The Lawn, Rochford	Chairman of Council
Friday 15 March	Epping Forest Civic Awards	Waltham Abbey Marriott Hotel	Chairman of Council
Friday 22 March	Chair's Charity Civic Dinner	Harlow Rugby Club	Chairman of Council
Tuesday 26 March	MOTIV8	Epping Forest College	Chairman of Council
Saturday 30 March	Essex Army Cadets Presentation	Merville Barracks, Colchester	Chairman of Council
Saturday 30 March	Great Dunmow Town Council Jazz Night	Foakes Hall, Dunmow	Chairman of Council
Monday 8 April	Declaration Ceremony of the new High Sheriff	Country Hall, Chelmsford	Chairman of Council
Wednesday 24 April	Jack Petchey 'Speak Out' Challenge	Roding Valley High School	Chairman of Council
Sunday 28 April	National Scout Service & Parade	Windsor Castle	Chairman of Council

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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